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GOVERNMENT OF THE  
UNITED STATES VIRGIN ISLANDS



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76 Kronprindsens Gade  
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DEPARTMENT OF FINANCE

**Key Point of Contact Information**

Each Department/Agency or Government Instrumentality requiring access to the VISION ERP System at the Virgin Islands Department of Finance must authorize a single Key Point of Contact person, who will serve as the security liaison between DOF and the user agency/department/instrumentality. The Key Point of Contact Person is primarily responsible for communicating all user security issues.

**The Department of Finance Key Point of Contact for ERP Security Administration is:**

Shona M. Clarke  
Data Processing Management Assistant  
MIS Division, Department of Finance  
2314 Kronprindsens Gade  
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Facsimile: (340) 714-9442  
E-mail: [sclarke@dof.gov.vi](mailto:sclarke@dof.gov.vi)

**Department/Agency Key Point of Contact Information:**

**Key Point of Contact Name:**

**Key Point of Contact Position Title:**

**Key Point of Contact Dept/Agency:**

**Key Point of Contact Office Location:**

**Key Point of Contact Phone Number:**

**Key Point of Contact Fax Number:**

**Key Point of Contact E-Mail Address:**

**Key Point of Contact Employee Number:**

Key Point of Contact (Signature)

Date

Department/Agency Head

Date