

**GOVERNMENT OF THE VIRGIN ISLANDS  
FEDERAL CODE & BUDGET REQUEST FORM**

<b>New or Existing Grant</b>		<b>Org Codes (Options)</b>	
<b>Department Name</b>			
<b>Special Project # (If applicable)</b>			
<b>Project (Start)</b>			
<b>Project (End)</b>			
<b>Department/Agency Head (Print/Sign)</b>			
<b>Program Manager (Name/Contact)</b>	/		
<b>Program Contact #</b>			
<b>Program Manager Email</b>			
<b>Department Approver (Print/Sign)</b>	/		
<b>ENTERPRISE RESOURCE PLANNING (ERP) OBJECT CODES</b>			
<b>OBJECTS</b>		<b>Department Req.</b>	<b>FGMU Approve</b>
		<b>\$ Amount</b>	<b>\$ Amount</b>
	<b><u>PERSONNEL SERVICES</u></b>		
511000	CLASSIFIED EMPLOYEE SALARIES		
511010	UNCLASSIFIED EMPLOYEE SALARIES		
512000	TEMP/PART TIME SALARIES		
512010	SUB-TEACHER SALARIES		
513000	OVERTIME SALARIES		
514000	NIGHT DIFFERENTIAL COMP		
514010	OTHER DIFFERENTIAL COMP		
514020	SPECIAL TRAIN COMPENSATION		
514030	LUMP SUM PAYMENTS		
514040	FEES & COMPENSATION NOC		
515000	HOLIDAY PAY		
515010	SICK PAY		
515020	ACCRUED LEAVE PAY		
515030	ACCRUED PAYROLL YEAR END		
515035	ACCRUED CLAIMS LOSS EXPENSE		
515040	ADMINISTRATIVE LEAVE PAY		
515050	FUNERAL		
515060	JURY SERVICE		
515070	MILITARY		
	<b><u>FRINGE BENEFITS</u></b>		
520010	EMPLOYER CONTRIBUTION RETIRE		
521000	SOCIAL SECURITY		
521100	MEDICARE		
522000	HEALTH INSURANCE PREMIUM		
522100	UNEMPLOYMENT INSURANCE CONTR		
522200	WORKERS COMP PREMIUMS		
523000	UNIFORM ALLOWANCE		
523100	OTHER CONTRIBUTIONS NOC		
	<b><u>UTILITY</u></b>		
530000	ELECTRICITY		
531000	PUBLIC UTILITY SERVICES		
531010	WATER		
531020	LATE PENALTY-UTILITY BILL		
531100	DEBRIS REMOVAL		
	<b><u>OTHER SERVICES</u></b>		
532000	REPAIRS & MAINTENANCE		
532100	AUTOMOTIVE REPAIR & MAINTENANC		
533000	RENTAL OF LAND/BUILDINGS		
533010	LATE PAYMENTS LAND/BUILDING		
533020	RENTAL MACHINES/EQUIPMENT		
533030	LATE PAYMENTS MACHINES/EQUIP		
534000	PROFESSIONAL SERVICES		
534100	SECURITY SERVICES		
534110	TRAINING		
535000	COMMUNICATION		
535010	ADVERTISING & PROMOTION		
535020	PRINTING AND BINDING		

ENTERPRISE RESOURCE PLANNING (ERP) OBJECT CODES			
OBJECTS		Department Req. \$ Amount	FGMU Approves \$ Amount
	<b>OTHER SERVICES..CONT.</b>		
536000	TRANSPORTATION - NOT TRAVEL		
537000	IN & OUT PATIENT SERVICES		
560000/560001	TRAVEL/TRAVEL ADVANCE		
560100	PURCHASE BULK AIRLINE TICKETS		
560110	RESALE BULK AIRLINE TICKETS		
561000	INSURANCE		
562000	JUDGEMENTS INDEMNITIES		
563000	GRANTS/IND GOVT AGENCIES		
563001	SUB GRANTS SALARIES		
563002	SUB GRANTS FRINGE BENEFITS		
563003	SUB GRANTS SUPPLIES		
563004	SUB GRANTS OTHER SERVICES		
563005	SUB GRANTS UTILITIES		
563006	SUB GRANTS INDIRECT COST		
563007	SUB GRANTS CAPITAL		
563100	GRANTS PRIVATE AGENCY & INDIV		
563200	RELIEF TO INDIVIDUALS		
564100	OTHER SERVICES NOC		
	<b>SUPPLIES</b>		
541000	OFFICE SUPPLIES		
541100	OPERATING SUPPLIES		
541200	VEHICLE SUPPLIES		
542000	REPAIR AND MAINTENANCE SUP		
542100	SMALL TOOLS AND MINOR EQUIP		
543000	AGRICULTURE FOOD AND SUPPLIES		
543100	FOOD & CATERING		
544000	MEDICAL SUPPLIES		
545100	CLOTHING & MATERIAL		
545200	PROF REF BOOKS & PERIODICALS		
546000	DATA PROCESSING SOFTWARE		
546100	CLOTHING AND CLOTH MATERIAL		
563300	INDIRECT COSTS		
	<b>CAPITAL OUTLAY</b>		
571000	BUILDINGS & IMPROVEMENTS		
571100	LAND & LAND IMPROVEMENTS		
571300	INFRASTRUCTURE		
575000	MACH EQUIP & MISC		
575100	CAP COMPUTER HARDWARE		
	<b>REVENUE OBJECT CODES</b>		
457100	OTHER FEDERAL GRANTS NOC		
457101	REIMB. OF FEDERAL PAYROLL COSTS		
457200	FEDERAL INDIRECT COST REIMBURSEMENT		
	<b>FOR FGMU ONLY</b>		
Existing Project # (If Applicable)			
Grant Application #			
CFDA#			
Grant Title			
Budget Period (Beginning)			
Budget Period (Ending)			
If new project, provide segment attributes (i.e., Fund, Function, Island, Department, Division, Activity, Prog/Loc and Budget Category)			
* The requested Enterprise Resource Planning (ERP) object codes are hereby approved at the OMB- Federal Grants Management Unit for creation at the Department of Finance (DOF)			
Reviewed by: _____			
Signature: _____		Date Reviewed: _____	
<b>FOR DOF ONLY</b>			
* The requested Enterprise Resource Planning (ERP) object codes have been created on the ERP System by the Department of Finance (DOF).			
Reviewed by: _____			
Signature: _____		Date Reviewed: _____	